**Website Content Creator (Volunteer) Role Description**

About the Association of Disabled Lawyers

The Association of Disabled Lawyers (“the Association”) leads the way in creating an inclusive legal profession, with a primary focus on disabled lawyers and students and lawyers and students with long-term physical, mental, and learning conditions. \* We exist to forge a community and network for disabled lawyers and law students. We make it known that you can practice law and be a disabled person. We are a platform for sharing ideas for positive change to the many obstacles that make entering the legal professions and maintaining a career difficult. We also collaborate with other organisations that have similar objectives. We, as disabled people, promote the rights of all disabled people.

\*We paraphrase this as “disability” or “disabled”, but we respect your decision whether to identify as disabled.

Objectives of this Role

* Educating about and raising awareness of disability and law through website content.
* Driving the Association’s mission by always representing our aims through website content.
* Increasing the visibility of disabled lawyers.
* Promoting the activities of the Association.
* Providing a disabled voice to milestone events throughout the year through website content.
* Overseeing the planning and execution of six website articles each month.
* Ensuring all website content is inclusive and accessible.
* Increase representation and understanding of the careers of solicitors, legal executives and/or legal academics.

Daily and Monthly Responsibilities

Working with the team to:

* Follow and research current affairs and concerns relating to the disabled community and disability in law.
* Understand the aims of the Association and how current affairs relate to them.
* Plan content throughout the month.
* Be aware of time sensitivity.
* Create content.
* Reach out to guest writers.
* Proof-read and edit proposed content.
* Evaluate the accessibility of the website.
* Examine the website’s reach and viewership.
* Analyse how content affects website visits.
* Appreciate trends in viewership.
* Guide the Association’s activities in relation to the careers of solicitors, legal executives and/or legal academics.

Person Specification and Skills

* A good team player who can work with a friendly group of activist lawyers.
* Excellent organisational, writing, and research skills.
* Advanced knowledge of Word, PowerPoint, and Adobe Acrobat, as well as image and video creation.
* Ability to remain calm under pressure.
* A passion for equality, diversity, inclusion, disability rights and civil liberties.
* An understanding of the models of disability and a commitment to the social model.
* Experience of the careers of solicitors, legal executives and/or legal academics.

How to Apply and Reasonable Adjustments

We invite applicants to submit an 800 word article to [admin@disabledlawyers.co.uk](mailto:admin@disabledlawyers.co.uk) by 9am on 1st June 2022. The Association’s team will then review the submissions and invite a selection of candidates to have a conversation with us, either online or in person, to discuss the Association, article and role.

We strongly encourage people from non-white backgrounds to apply.

Please do let us know if the process or role could be adjusted to enable you to best demonstrate your skills and potential and we will endeavour to facilitate any proposed changes. If you are unsure of the adjustments needed, please contact us and we will work with you to find a solution. Our email address is [admin@disabledlawyers.co.uk](mailto:admin@disabledlawyers.co.uk).